Grant Writing Fellowship: 2027 Schedule

January 21, 2027 **9 a.m. - Noon**	• **Research – Finding the Right Grant Opportunity** *Learn grant research techniques to find the right fit for your grant proposal.* • **Overview of Federal, State, Philanthropic and Corporate Grant Opportunities**	**Virtual** Instructor: Cate Racek and Josie Smith with Racek Consulting
February 4, 2027 **9 a.m. – 4:30 p.m.**	• **Basic Grant Writing (Part 1)** includes organizational introduction, needs statement, goals/outcomes, project/program description, budget, timeline, and evaluation.	**In-Person** Location: WestGate 13598 E Westgate Drive Odon, In 47562 Breakfast and Lunch will be provided Instructor: Purdue Extension
February 18, 2027 **9 a.m. – 4:30 p.m.**	• **Basic Grant Writing (Part 2)** includes organizational introduction, needs statement, goals/outcomes, project/program description, budget, timeline, and evaluation.	**In-Person** Location: WestGate 13598 E Westgate Drive Odon, In 47562 Breakfast and Lunch will be provided Instructor: Purdue Extension
March 4, 2027 **9am – 4 p.m.**	• **Building Partnerships** *Discuss how to establish and maintain relationships with both existing and possible future grant funders. Learn why it is important and how it benefits your organization.* • **Program Sustainability** *How do you answer the sustainability question? What do*	**In-Person** Location: StoneGate Arts & Education Center 931 15th Street, Bedford, IN 47421 Breakfast and Lunch will be provided

	funders really want to know, and how can you address sustainability for your programs. • **How to Build a Better Budget** *Discover best practices for creating a program/project budget, what counts as matching funds and in-kind donations, and how to determine indirect costs.*	Instructor: Cate Racek and Josie Smith with Racek Consulting
March 11, 2027 **9am – Noon**	• **Professional Writing for Maximum Impact** *Learn how to write a compelling and concise application that stands out to your funders.* • **Creating a Logic Model** *Learn how to create a logic model and evaluation metrics. Discover the value of displaying your outcomes for potential donors.*	**Virtual** Instructor: Cate Racek and Josie Smith with Racek Consulting
April 1, 2027 **9am – Noon**	• **1:1 Virtual Office Hours with Grant Writing Instructor** • **Homework** – Answer the 10 Questions and Develop Grant Narrative for Future Use	**Virtual** Instructor: Cate Racek and Josie Smith with Racek Consulting
April 15, 2027 **9am – Noon**	• **Grant Management and Compliance** *Learn about the grant management lifecycle, how to apply internal controls, data tracking and metrics and how to manage your audit.*	**Virtual** Instructor: Cate Racek and Josie Smith with Racek Consulting
April 29, 2027 **9am – Noon**	• **PR Campaign – Telling Your Story** *How do you find your organization/community's best stories? Learn the strategies to get your stories out there. Discuss the value of applying for recognition/awards to attract attention to your community/organization/program.* • **Feedback Provided to Grant Proposal Homework and Group Discussion** • **Graduation**	**In-Person** Location: StoneGate Arts & Education Center 931 15th Street, Bedford, IN 47421 Breakfast provided Instructor: Cate Racek and Josie Smith with Racek Consulting